



BUSINESS

BSB42015 - Certificate IV in Leadership and Management

COURSE SUMMARY

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team. They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

CAREER OUTCOMES

Coordinator
Leading Hand
Supervisor
Team Leader

DURATION (GUIDE ONLY)

Class/Workplace Delivery
Part time: 12 months / Full time: NA
Traineeship/Apprenticeship
Part time: 24 months / Full time: 18 months

DELIVERY METHOD

Workplace / Flexible Delivery

ENTRY REQUIREMENTS

There are no prerequisites for this qualification.

HOW TO APPLY

Online at: www.skillinvest.com.au
By Phone: Skillinvest Metro 1300 135 008
Skillinvest Regional 1300 308 620

FEES AND CHARGES

Refer to the Fees & Charges link on the Skillinvest website (www.skillinvest.com.au)

QUALIFICATION REQUIREMENTS

To meet the packaging rules and attain the qualification, a total of 12 units must be completed, when selecting units:

- 4 core unit
- 8 elective units

This training is delivered with Victorian and Commonwealth funding. Individuals with a range of abilities and backgrounds are encouraged to apply.



NATIONALLY RECOGNISED
TRAINING



BUSINESS

BSB42015 - Certificate IV in Leadership and Management

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts. As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team. They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

CORE UNITS

- BSBLDR401 Communicate Effectively as a Workplace Leader
- BSBLDR402 Lead Effective Workplace Relationships
- BSBLDR403 Lead Team Effectiveness
- BSBMGT402 Implement Operational Plan

ELECTIVE UNITS

- BSBMGT403 Implement Continuous Improvement
- BSBREL402 Build Client Relationships and Business Networks
- BSBRSK401 Identify Risk and Apply Risk Management Processes
- BSBWHS401 Implement and Monitor WHS Policies, Procedures and Programs to meet Legislative Requirements
- BSBCUS401 Coordinate Implementation of Customer Service Strategies
- BSBLED401 Develop Teams and Individuals
- BSBMGT401 Show Leadership in the Workplace
- BSBSUS301 Implement and Monitor Environmentally Sustainable Work Practices

** Unit selection should be discussed with your training provider to successfully customise a package to meet industry needs

