

## **1. ENROLMENT FEES AND CHARGES**

The Enrolment Fees and Charges outlined in the *Fees and Charges Table* attached are for prospective students enrolling into training programs at Skillinvest Limited (Skillinvest) from 1 January 2024, under the Apprentice and Trainee Training Fund (ATTF) Grant in Tasmania. All prospective students will be charged the relevant Eligible Learner Contribution Fee for enrolment in each training program. For some training programs, a Materials Fee and/or an Amenities Fee is also applicable. Where a range in fees is listed, it indicates that the fees for the training program will vary depending on the units selected. During your enrolment session, you will be provided with a Statement of Fees outlining all applicable fees to your training program.

### **1.1 ELIGIBLE LEARNER CONTRIBUTION FEE**

Eligible Learner Contribution Fees as published are subject to change given individual circumstances at enrolment.

*Prospective* students will be charged their fees (as applicable) at enrolment but may elect to pay fees off using a payment plan (terms and conditions apply).

#### ***Apprentice and Trainee Training Fund (ATTF) Grant Fee***

Prospective students eligible under the State Government's *ATTF Grant* are required to pay the *ATTF Grant* Eligible Learner Contribution Fee as outlined in the *Fees and Charges Table*. Amounts shown in the ATTF Grant Subsidy column shows the value of the contribution from the government towards the qualification for individuals eligible for ATTF Grant subsidies.

#### ***Fee for Service***

Prospective students who are not eligible under the *ATTF Grant* program are required to pay the Fee for Service fees as outlined on the *Fees and Charges Table*.

#### ***Credit Transfers***

Where evidence is provided to support any Credit Transfers, tuition fees will be reduced accordingly, and will be outlined on the Statement of Fees.

#### ***Recognition of Prior Learning (RPL) Tuition Fees***

Skillinvest will apply a charge for any assessment conducted as RPL only if the assessment is conducted at the request, or with the consent of the student. The Tuition Fee for RPL is calculated at 70% of the Eligible Learner Contribution Fee rate.

### **1.2 MATERIALS FEE**

The associated cost of materials are outlined on the *Fees and Charges Table*.

### **1.3 AMENITIES FEES**

Amenities Fees (if applicable) are outlined on the *Fees and Charges Table*.

### **1.4 ADDITIONAL FEES**

Additional fees may apply resulting from any variation to the original training program i.e., unit substitution, *ATTF Grant* updates or Ministerial Directives.

#### ***Re-assessment***

In the event that a student is deemed not-yet-competent at the completion of the training program, options and fees for completing training and assessment or re-enrolment can be discussed with Skillinvest.

***Replacement of Testamur/Statement of Attainment***

Issuance of a replacement Testamur at the request of the student may incur an administrative fee of \$75 (per training program). If charged, this fee must be paid prior to the issuance of the Testamur. Students can request an Academic Progress Report at any time without charge.

**2. PAYMENT OF FEES**

Upon commencement of the training program, the student will be issued with a Tax Invoice. Refer to the Tax Invoice issued by Skillinvest for payment details. All fees are payable within 14 days of receipt of invoice.

Eligible Learner Contribution Fee Payment Plans (for tuition fees only) may be available to students where fees are equal to or above \$500.00. For further information, or to apply for a direct debit agreement, please contact Skillinvest.

**2.1 FAILURE TO PAY FEES**

Training may be suspended if fees are not paid by the due date indicated on the invoice. Alternative payment arrangements may only be approved by the Skillinvest Training Manager. Testamurs/Statement of Results will not be issued, and students will not be permitted to re-enrol or enrol in another training program until all outstanding amounts including fees, charges and fines have been paid.

**2.2 PROTECTION OF PREPAID FEES BY STUDENTS**

Skillinvest will hold an Unconditional Bank Guarantee to safeguard students in the event of it becoming insolvent and unable to return Tuition Fees that have been paid in advance. The Unconditional Bank Guarantee will be held with a bank operating in Australia, to the appropriate level - being the total amount of prepaid fees in excess of \$1,500 per student held by Skillinvest at any time.

**3. REFUND OF FEES**

Refunds of Eligible Learner Contribution Fees paid may apply in some instances. To be eligible for a refund (or part refund), students must officially withdraw from their training program in writing and complete an 'Enrolment Details Variation Form' available from Skillinvest. To apply for a refund, a Refund Request Form must be completed and submitted within 14 days of withdrawal from the training program.

**3.1 STUDENT WITHDRAWAL*****ATTF Grant Eligible Learner Contribution Fee and Fee for Service Students***

- Where a student withdraws from a training program in writing before the commencement of training, all fees paid will be refunded minus \$200 administration fee.
- Where a student withdraws from a course after the commencement of training, there will be no refund of student fees paid.
- If a student has not received any training program materials, a full refund of the material fees will be processed.

**3.2 WITHDRAWAL BY SKILLINVEST*****Training Program Cancellation***

In the unlikely event that Skillinvest cancels a training program, Tuition Fees paid will be refunded in full or pro-rata, depending on the training period completed. Materials fees paid will be refunded on a cost recovery basis.

<b>RACING</b>									
Training Program Code	Training Program Title	Scheduled Hours (SCH)	ATTF Eligible Learner Contribution Fee		Materials Fee	Total Fees (ATTF Eligible Learner Contribution Fee + Materials Fee)		Amenities Fees	ATTF Grant Subsidy
			Full Funded Tuition Fee	Fee for Service		Full Funded	Fee for Service		
RGR20221	Certificate II in Racing Industry	478	\$717.00	\$7,170.00	\$210.00	\$927.00	\$7,830.00	N/A	\$4,110.00
RGR30218	Certificate III in Racing (Stablehand)	840	\$1,260.00	\$12,600.00	\$270.00	\$1,530.00	\$12,870.00	N/A	\$7,046.00
RGR30518	Certificate III in Racing (Trackwork Rider)	955	\$1,432.50	\$14,325.00	\$270.00	\$1,702.50	\$14,595.00	N/A	\$7,503.00
RGR40221	Certificate IV in Racing (Jockey)	980	\$1,470.00	\$14,700.00	\$255.00	\$1,725.00	\$14,955.00	N/A	\$6,398.00

**Fee Calculation Schedule**

Funded Tuition Rate: Charged at \$1.50 per SCH  
 Fee for Service Rate: Charged at \$15.00 per SCH  
 Materials Fee: Charged at \$15.00 per unit

The student tuition fees as published are subject to change given individual circumstances at enrolment

This training is subsidised by the Department of State Growth, Tasmania

Eligibility criteria apply for accessing ATTF subsidised training

People with a disability are encouraged to apply